

# Working With Your Institution

If you would like to work with your institution for support related to crowdfunding, there will be a few extra steps involved. First off, check to see if your institution is an [official partner](#)!

## **If your institution is an official partner:**

This means that a process is already in place! Start your project as you normally would at our [start page](#). Once you submit your project for review to our team, we will notify your institution to get their stamp of approval.

Most institutions are just checking for compliance with basic institutional research rules and requirements, and confirming that the logistics are setup for you to access the funds if your campaign is successful. An added feature in most cases is that institutions may also recognize donations to your project as tax deductible.

## **If your institution is not an official partner:**

Don't panic!! Crowdfunding for research projects is still a relatively new concept for many institutions. Because of this, there may not yet be a policy in place in time for your funding needs.

In this case, you can still start a project and run your campaign. If successful at the end, Experiment will transfer the funds to your institution as a restricted gift, to be made available to you for your project. This is similar in principle, to the institution taking a donation/gift from corporations or foundations or individual donor.

## **The requirements we place on the gift are:**

- **The gift must be made available to the researcher (“restricted”)**
- **No (zero) overhead on the funds**
- **No additional reporting / monitoring requirements beyond those requiring for accounting / record-keeping purposes**

If you would like your institution to explore the possibility of becoming an official partner, please direct both your department's Office of Sponsored Research contact, and Advancement representative to our [Institutions](#) sign-up page. There, they will be able to download additional introductory information and get in contact with our partnerships team.

**Remember:** While working with your institution has its benefits, you always reserve the right to propose the project as an independent citizen scientist as long as the project activities are decoupled from using Institution resources.